**San Carlos Golf Club Board Meeting**

11/16/17

**Attendance:** Mike Allardyce, Theresa Randall, Seda Butler, Bob Deeley, Shirley Milford, and Mike Dopslaff.

**Absent:** Al Schneider. Ron Fisher, Jim Warner, Keith Taylor

President Mike Allardyce called the meeting to order at 1805 hours.

Motion to accept the minutes from the October meeting was presented by Shirley Milford and seconded by Bob Deeley. It was unanimously accepted.

**Presidents Report:** Mr. Allardyce reported that the Pro Shop was coming along well and should be re-opening by the 4th December or within a couple of days from that date. Tile will be laid by Sunday (19th) and there is more trim work to complete.

**Vice President:** No Report from Mr. Warner

**Treasurer’s Report:** Mr. Schneider forwarded us a copy of the October actual figures but could not give a report at this time as a budget has not been finalized. October net income is $45,189.90. Mrs. Randall asked what the actual figure was collected for the Snack Bar expansion. The amount currently is $19,483.20.

**General Manager’s Report**

Mr. Dopslaff notes that the golf course continues to improve daily. Staff are cutting back on watering (680,000 gals per night) due to lack of rain, and the one working pump is having trouble keeping up. The new well is expected in the first two weeks of December.

Mr. Dopslaff noted that we have 249 paid capital contributions. 101 single dues, 60 family dues, 58 single aqua range, 6 family aqua range, 5 single trail fees and 18 family trail fees paid this year.

Mr. Dopslaff noted that Sun Trust is closing the San Carlos Branch at the end of the year. Monies will be transferred to BB&T. We will need to open a new line of credit with BB&T to replace the one we currently have with Sun Trust. We may need to open a sweep account to take care of not having more than $250K in one bank per FDIC rules. Paperwork is with Mr. Dopslaff and will be studied further.

Mr. Dopslaff presented a new Version of the Budget and the Board will study this and report back to Mr. Allardyce.

The debris in the parking lot will be picked up by the County/FEMA which is a great relief as this would have been expensive to have hauled away by a private company.

If the Pro Shop is back up and running by the 1st December, all events should run as scheduled. Mr. Dopslaff did bring up the owner’s Christmas Party and noted that the club can no longer afford to foot the bill for this. He recommends a charge per person and there will be special prices at the bar.

**Building & House:** Mrs. Butler gave a report for Mr. Fisher. There are several painting projects on his list including Fascia on the Maintenance Building, the exterior of the bathrooms and floors. Mr. Marengere will build a ‘bird house’ to enclose scorecards and pencils to be located at the tee box. There was a discussion on hiding the sand box from public view and this will receive further review.

**Greens and Beautification:** Mrs. Butler will be sending a report out to the Board of the results of the meeting with Mr. Craft. The list is too long to detail in these minutes.

**Golf Rules:** No report by Jim Warner

**By-Laws:** No report by Shirley Milford

**Insurance:** No report from Jim Warner

**Policies and Procedures:**  No report from Mike Allardyce

**Membership:** Mrs. Butler noted that the owners Christmas Party will be December 8th.

**Safety:** No report from Mr. Fisher.

**Marketing:** No report from Mrs. Milford.

**Suggestion Box**  Nothing in the Suggestion Box.

**Old Business:** Regarding encroachment onto the golf course, Mr. Dopslaff has not yet got the list of property owners adjacent to the course but it will be done soon.

Mr. Dopslaff reported that the No Trespassing signs were on back order.

Mr. Dopslaff reported that he and his staff have worked diligently on the budget and he explained some line items. He expects that the depreciation number will be less this year as some items are being sold. Mr. Allardyce asked about funding for trimming trees, and this will be addressed. Mrs. Butler asked that the snack bar staff have a uniform. Mr. Dopslaff presented a quote on replacing the fence on #15 and #16. There were many questions regarding the scope of the proposal; Mr. Dopslaff will call and check on this.

**New Business:**

It has been brought to the attention of the Board that a non-member who frequents the snack bar has become a problem. Mr. Dopslaff recommends and the Board accepts that he be barred.

There was a discussion regarding reserves and paying off the debt we currently have. Mr. Dopslaff notes that our Irrigation system is 24 years old, we have an aging cooler and we have no reserves if these items (and others) need to be replaced. Mrs. Randall noted that we need to put together a list of items by their priority which need to be accomplished including the EPA washdown station required by law. The Board needs to educate our membership regarding the cost of doing business.

Mr. Dopslaff needs a new ice machine for the Maintenance area. The last was destroyed by the hurricane. Mrs. Butler said we should take our current ice machine and move it to maintenance and get a new one for the clubhouse. Mr. Allardyce said we should lease it so that maintenance and sanitation will be done, this would cost appx. $200 per month. Mr. Dopslaff will look at this.

The annual meeting will be January 25th, 2018 at the Elks Club.

Next Meeting is scheduled for Thursday December 21st, 2017 at 6pm in the Clubhouse.

President Allardyce asked for a motion to adjourn the meeting, approved by Mrs. Milford and seconded by Mr. Deeley, all in favor.

Meeting adjourned at 1920 hours.

Respectfully submitted

Theresa Randall

Secretary