

San Carlos Golf Club Board Meeting

12/21/17

Attendance: Mike Allardyce, Theresa Randall, Bob Deeley, Shirley Milford, Ron Fisher, Keith Taylor and Mike Dopslaff.

Absent: Al Schneider, Seda Butler, Jim Warner

President Mike Allardyce called the meeting to order at 1800 hours.

Motion to accept the minutes from the November meeting was presented by Bob Deeley and seconded by Ron Fisher. It was unanimously accepted.

President's Report: Mr. Allardyce reported that the well is drilled and the electrical is complete, we are just waiting on the pump to be installed to complete. Mrs. Randall asked if a building/shed was to be built over the well head for security reasons. Mr. Dopslaff reported that a housing is planned for over the pump, so it is inaccessible and cannot be accidentally be run over. The control panels will be padlocked. Mr. Allardyce would like to thank all the volunteers who planted seedlings on the course, more than 2,000 were planted in one session! The Club Christmas Party was held on December 8th and was a great success with around 100 members, great job to the staff.

Mr. Warner has resigned as a member of the Board and as Vice President effective today. The voting packet will need to be redone to show voting for three directors for a three year term and one for a two year term. Mrs. Randall will re type the forms needed.

Vice President: No Report

Treasurer's Report: Mr. Schneider reported that we ended November with \$455,619 in cash and current liabilities of \$260,293 leaving us with about \$195,325 net of current liabilities. We must keep in mind that we will be using about \$25,000 of this for the well and associated costs and \$74,000 as payment on the Greens notes for May 1st, 2018. These two expenditures will consume this year's capital contribution.

P & L for November reflects a loss of \$38,000. YTD, we had a loss of about \$112,000. The budget is not finalized yet so there are no figures to compare to, but if we look at the same period a year ago, we are about \$12,000 better off which is coming from a decrease in expenses.

Motion to accept the Presidents and Treasurer's Report, by Theresa Randall and seconded by Shirley Milford. Unanimous.

General Manager's Report

Mr. Dopslaff presented us with Version 3 of the budget. The difference is a \$20K reduction in Depreciation as some items were fully depreciated and/or have been sold. Mr. Dopslaff thinks that this is the best that he can do. October figures on the budget are actual. The new budget shows us getting into positive figures of around \$16,000 by the end of this financial year (Sept 2018). Mr. Taylor asked in summary if there is any risk in the budget, Mr. Dopslaff said that most risk is on the revenue side not expenses. Mr. Deeley asked about maintenance figures for August but Mr. Dopslaff said that there are additional maintenance tasks in August with pre-emergent and aerification and stated that it is more about the weather than additional unexpected expenses.

The new tee times are now in effect and he is not receiving too many complaints. He stated that although these times are slow through December he is noting increase in public play during those hours. He will email a reminder to members regarding no shows and member responsibility to cancel un-needed tee times. He noted the possibility of adjusting when restricted tee times are put into effect. Mr. Allardyce asked to receive a weekly report showing how these tee times are utilized and monetary gain.

The snack bar expansion contributions now stand at \$19,663.20. Mr. Allardyce has extended the deadline to raise the money for this project until the end of April, 2018

Motion to accept Mr. Dopslaff's report by Ron Fisher and seconded by Bob Deeley

Building & House: Mr. Fisher reported that his committee met and discussed the following topics.

#15 Water Cooler will be repaired, and 2 others will be built as a cost of \$450
Awnings around the clubhouse water cooler (blown away by Hurricane Irma) the committee is getting bids for replacement of these, expected to be around \$5,000
The new water cooler has been installed, the old one was re-installed in the maintenance area.

Molding in the snack bar area has been replaced.

A score card box is being built to be installed by the tee box on #2.

Fascia has been painted on the maintenance buildings.

A functional podium at the bag drop is being designed and will be built in-house.
The rusted posts and soffit on the restrooms of #17 and #6 will be addressed and walkways will be painted.

We are working on a way to cap the sand box by the cart barn and possibly build a retaining wall to hide it. Mr. Allardyce asked that this be coordinated with cart-barn personnel.

Possible future projects: Equipment wash down area (top priority). Roof over pumps in maintenance area. Expansion of small cart barn. Add on to the snack bar for reception and storage of goods. Relocate large storage cooler.

Greens and Beautification: Mrs. Butler was not in attendance but forwarded us a report on the result of her meeting with Mr. Craft. There is a plan on a per hole basis for revitalization of the tee box plantings and general improvements to the course. These will be accomplished as money becomes available.

Mr. Craft reported that he is working on the greens on #2,4,12,14 and 15. He will feed them hormones to encourage the grass to recover before the cooler temperatures make the grass dormant.

Cart Paths are being repaired as time permits. The nursery green was badly hit in the storm and will need to be replanted in May.

Mr. Craft will be using his budget to replace sod around the traps with a better type of grass. Plans for 2018 include his working on the #7 fairway around the bend area, he hopes to be able to clean out the large uneven area and create a grass bunker. He also expects to smooth out the bumpy area behind #11 green.

Golf Rules: No report

By-Laws: No report by Mrs. Milford

Insurance: No report

Policies and Procedures: No report from Mike Allardyce

Membership: No report by Mrs. Butler

Safety: No report from Mr. Fisher.

Marketing: No report from Mrs. Milford.

Suggestion Box There should be suggestion sheets available, this will be corrected. Also, there is no lock on the water cooler on #16. There is a new cooler being re-built which will alleviate this. Divot filling on the par 3's is being done by the maintenance staff twice per week, so this should help.

Old Business: Mrs. Randall is concerned with the liability the club might incur for golfers hitting over the houses on #7. There was a discussion on what could be done to prevent this. Several suggestions were forwarded including a net and/or tall trees. Mr. Dopslaff said that the golf club might share some liability since we know there is an issue and are not actively addressing it. Mr. Dopslaff will contact the USGA regarding a

penalty for this, perhaps stroke and distance. Mr. Taylor made a motion to get a sign made and a follow up on what the USGA recommends. Seconded by Bob Deeley. All approve.

Mr. Allardyce asked what the status is on our beverage cart. Mr. Dopslaff noted that the cart was here but the top part was coming from another company and is still not here. He did say that we are not paying for use of the cart until it is complete.

Mrs. Randall asked about the fence on #16. We have the proposal. Mr. Dopslaff will check with the Fence Company to see if the pricing is still effective.

Mrs. Randall asked about an accounting for the \$200,000 received from the Insurance Company from the Storm. \$95,900 has been spent to date, \$75,000 on Tree Removal and the balance on mold mitigation and redoing the Pro Shop.

Mrs. Randall asked about the condition of the tee boxes. She stated that they are already rough and need invigorating. Mr. Dopslaff said it was too late for over-seeding and he suggests that more sand be applied and the markers be moved frequently to help with the wear. Mr. Dopslaff noted that other courses in the area are experiencing the same conditions.

New Business:

Mr. Taylor raised a motion to accept the budget v3 and Mrs. Randall seconded. Mr. Fisher asked if the new tee time revenue was in this budget, Mr. Dopslaff said it was in the figures. All are in favor of accepting the budget.

Mr. Taylor asked if money from the Insurance could be used to finish the Snack Bar Expansion fundraiser. It was determined that this was not how the project was presented to be funded. Mr. Dopslaff has other ideas on how the money can be raised and feels that it can be raised by the deadline.

Mr. Deeley presented a brochure from a new development which offered a free one day membership to new prospective home owners. Mr. Deeley suggests that we could do something similar.

Mr. Taylor asked about the certificates which the club is holding. If we sell the additional certificates there will be 21 more members who can play unlimited golf and pay the Capital Contribution. There are 11 on the list of certificates for sale by owner. Mr. Allardyce stated that membership is only paying about 10% of the course costs and selling more certificates would reduce that further. Mr. Allardyce states that monetary concerns are the number one reason for not selling the additional certificates.

Mrs. Randall asked if an Employees Bonus Plan could be included in the Budget as a line item. Asking members for donations is not a professional way to address this issue and the line item we put in the dues letter was mostly ignored. Mr. Dopslaff will consider this and report back to the Board next meeting. Mr. Fisher suggested that this be done on a seniority basis. Mr. Deeley reported that years ago, employees were given a \$25 certificate to Publix for both Thanksgiving and Christmas.

Motion to adjourn presented by Keith Taylor and seconded by Keith Taylor. Meeting adjourned at 1950 hours.

Respectfully submitted

Theresa Randall

Secretary