**San Carlos Golf Club Board Meeting**

**5/12/16**

Attendance; Mike Allardyce, Seda Butler, Ron Fisher, Gary Lewis, Andy Tonkovich, Charlie Ohanasian , Sue Maxwell Mike Dopslaff

Absent: Claude Marengere, Al Schneider,

President Andy Tonkovich call the meeting to order at 6:30 PM

Last month’s meeting minutes were presented.

Motion by Mike Allardyce 2nd by Al Schneider to accept the minutes.

Passed unanimously

**Presidents Report presented by Andy Tonkovich:**

None

**Treasures report presented by Al Schneider: (Absent)**

The Treasures Report is not completed at this time.

**Vice Presidents Report**

None

**Secretaries Report**

None

**General Manager Report was presented by Mike Dopslaff:**

Mike Dopslaff reported that we had 162 players per day the month of April. He also informed the board that the course has scheduled events for the summer including a junior event. Mike also reported several maintenance projects have started Airification, Fichus at maintenance area along with the course, and the drainage project is underway. The maintenance crew has also removed 3 dead pines on the course.

Mike also said that the board made a great decision to do the berm reinforcement project in such a timely manner, as the contractor reported that the berm could have gone at any moment. As the contractor was staking along the berm, water started trickling out of the irrigation pond.

Mike also reported that we have sold 20 summer passes already.

Motion by Mike Allardyce, 2nd by Seda Butler to approve the report as presented

 Passed unanimously

**Building/House/Security**: Claude Marengere - None

**Greens & Beautification**: Seda Butler

The Tee Markers started as of now they have completed #3 ,9 red 11 & 17 are completed and the rest will be done during the summer. The Committee will now look at improvements to the entrance of the club. Seda also asked that if any member would be interested in donating to the tee marker that they have sponsored in the past please contact her.

Motion by Mike Allardyce, 2nd by Gary Lewis to approve the report as presented

Passed unanimously

**Golf & Rules**: Gary Lewis

Gary reported that he has a meeting scheduled next week to set the schedule for next season including all parties. Men’s, Women’s Associations, Club Events, and it will be posted on the web site soon.

Motion by Ron Fisher, 2nd by Sue Maxwell to approve the report as presented

Passed unanimously

**Insurance:** Andy Tonkovich

None

**Policies & Procedures**: Sue Maxwell

The committee submitted the job descriptions for the General Manager, Snack Bar Manager, Golf

Course Supt. and Administrative Assistant. These will be submitted in the draft of the revised

Policies and Procedures for San Carlos Golf Course

Motion by Ron Fisher, 2nd by Charlie Ohanasian to approve the report as presented

Passed unanimously

**Membership**: Seda Butler

Asked if board would be interested in sponsoring a party for all new members sometime in December

Motion by Mike Allardyce, 2nd by Sue Maxwell to approve the report as presented

Passed unanimously

**Safety:** Ron Fisher

Ron reported that he has some concern for employee safety as they work on sprinkler heads and asked

Mike Dopslaff to check into the cost of a screen as to a solution to possibly improve employee safety.

Mike to report back.

Motion by Gary Lewis, 2nd by Mike Allardyce to approve the report as presented

Passed unanimously

**Computer/Technology**: Charlie Ohanasian - None

**Marketing**: Sue Maxwell

Sue reported that she sent a draft copy of the Marking Plan to the Board, with several members reporting that they did not receive it. The Board asked that Sue resend to everyone. The board will discuss the draft next month.

Motion by Ron Fisher, 2nd by Seda Butler to approve the report as presented

Passed unanimously

**Old Business:**

 None

**New Business:**

It was decided to adjourn to Executive session to discuss employee matters.

Motion by Mike Allardyce 2nd Ron Fisher to adjourn.

Passed unanimously

Andy Tonkovich adjourned the Regular Board meeting at 8:30 PM

Motion by Mike Allardyce 2nd by Gary Lewis to reconvene the Executive Board meeting

Andy Tonkovich reconvened the Executive Board meeting at 8:58 PM

No action was taken

Motion by Mike Allardyce 2nd Ron Fisher to adjourn.

Passed unanimously

Andy Tonkovich adjourned the Executive Board meeting at 9:00 PM

Respectfully Submitted

Mike Allardyce