

San Carlos Golf Club

Board of Director Minutes

02/19/2019

Attendance: Theresa Randall, Keith Taylor, Ron Tarantino, Seda Butler, Jim Menditto, Bob Deeley, Max House, Terry Weller, Mike Dopsloff

Absent: Jackie Knight

Open Meeting Member Attendees: None.

President Theresa Randall, called the meeting to order at 1800 hours.

Motion to accept the minutes from the 21 January 2019 Board Meeting made by Terry Weller, seconded by Bob Deeley, minutes approved.

Presidents Report: Acknowledged the acceptance of Mike Dopsloff's resignation letter. Extended the Board's condolences to Jackie Knight and family. Reminded board members to be respectful and refrain from multiple conversations. Confirmed that the Policy and Procedure No Show change did not extend beyond the season, everything starts and stops each season.

Vice President: No report.

Treasurer's Report: Reported checking/savings \$634,920.20, total income less Cost of Goods Sold \$250,472.96, expenses \$179,105.55 resulting with a net income of \$71,367.41. Ron added the \$71,367.41 exceeded the January budget projection net income of \$60,202.97 by \$11,164.44.

Motion to accept officer reports made by Jim Menditto, seconded by Bob Deeley, reports accepted.

General Manager's Report: Hard copy provided. Mike Dopsloff provided an overview of this departure schedule and recommended transition plan. The board acknowledged and will discuss after the board meeting in an executive session and the Board President will follow up directly with Mike Dopsloff and other staff as required. Highlighted January play at 6,034 rounds, set merchandise sales record of \$7,301 and the computer battery back-up systems were installed below the budgeted amount. New carts with lithium batteries saved \$600 on electric and GPS installation has started (15 of 75). Washdown station is on site and will be operational this week. The golf course continues to hold up well during high level of play. Recommended calling new members, to include hosting a new member social to increase participation in club events. Mike Dopsloff said he would call all new members and Seda Butler said she would assist. Keith Taylor recommended establishing a new member sponsorship

program. Bob Deeley recognized that more events need to be conducted on weekends with many new members still working. The Board was in general agreement that membership is changing and should be reviewed before next season to better schedule member events to maximize participation.

Committee Reports:

Building & House: Hard copy provided. The report highlighted current and projected projects. The priority continues to be replacing/relocating the walk-in cooler and snack bar expansion. The two walk-in cooler options being pursued by the committee are buy/lease an outside cooler until permanent expansion is constructed or build/enclose an area for a new cooler. The report also included the timeline for painting the clubhouse pending Russ Butler and volunteers finalizing all requirements.

Greens and Beautification: Seda Butler reported the meeting with Jason was the best meeting to date. Seda said everything that was on the committee's list of projects was acknowledged and on Jason's list. Most beautification projects would start once course closed days (Monday) start. Highlighted Jason's plan to establish a water shed/pond off number 12 tee as drainage projects are completed.

Golf Rules: No report.

By-Laws: No report.

Policies and Procedures: Two items were discussed. The Employee Recognition Program status provided by Keith Taylor highlighting recommended changes from last meeting. Keith Taylor made a motion to accept and add the Employee Recognition Program (3.1.2) to Policy and Procedures, seconded by Terry Weller, approved by all members. Max House met with Robyn on all the employee Policy and Procedures that need updated or replaced by current employment policies. The board concurred with the committee reviewing and recommending all required changes. Max also inquired how updates or changes are communicated to members and Theresa Randall said all updates are posted to the website.

Insurance: Hard copy provide. The committee is recommending staying with our current insurers: Cincinnati Insurance Company for commercial property, directors, storage tank and other perils, and Lloyds of London for buildings. The current policy annual increase is \$725.77. The committee is also reviewing adding Employment Practices Liability coverage and Cyber Security Liability. Theresa Randall requested a motion to approve the increase and renew the policy. Ron Tarantino asked if anyone had compared premium costs to claims and whether it makes sense to self-insure portions of the policy over the next year. Jim Menditto made a motion to renew current policies at an additional cost of \$725.77, seconded by Bob Deeley, motion approved.

Membership: No report.

Safety: No report.

Marketing: No report.

Motion to accept committee reports made by Max House, seconded by Terry Weller, reports accepted.

Suggestion Box: Four submitted. (1) Mike Baker suggested a stop sign or white line to maintain a lane for member owned carts to enter and exit parking lost area. The board acknowledged the need to better control bag drop area congestion and Mike Dopsloff said he would take the action. (2) No name said Rangers are useless unless they enforcer pace of play, stakes and signs are creating wear not controlling it, bunkers are a travesty, better communicate course events especially on weekends so members can plan accordingly. The board acknowledged. (3) Mr. & Mrs. Doeden suggested during season the beverage cart hours be 10 am to 4:30 pm daily except Sundays and establish a blue handicap stake on #17 with a controlled entry point. The board will access the beverage cart hours and Mike Dopsloff will provide handicap access and blue stake to # 17. (4) Dick Hallisey suggested the ladies and men associations fees be mandatory by all golfing members. The board shared several different views and acknowledged several changes would need to be made before enforcing membership.

Old Business: Ron Tarantino updated the board on the number of “No Show” from 15 November 2018 thru 12 January 2019 (3 months) at 242 most of which were associated with the Wednesday and Friday men groups. The Gazebo project was discussed and Seda Butler requested the board to decide if the project should be pursued. Keith Taylor made a motion to pursue the Gazebo project as presented by the Greens and Beautification committee in the cart staging area, seconded by Seda Butler, motion passed 4 to 3. Those in favor were Bob Deeley, Ron Tarantino, Seda Butler, Theresa Randall and those opposed were Keith Taylor, Jim Menditto, Max House.

Old Business Motions. Employee Recognition Program listed above and Gazebo project listed above.

New Business: Ron Tarantino reminded the board that Tier Two new memberships start 1 March and recommended three changes to existing certificates: (1) order new certificates start with the number 2, (2) add Treasurer/Secretary under signature block on the lower left as stated in the By Laws and remove the word “Assessible”. All board members agreed with item 1 and 2 but Keith Taylor had concerns about removing official language. Ron Tarantino made a motion to approve printing new certificates starting with the number starting with a 2, add Treasurer to lower left signature block and based upon attorney recommendation keep or delete “Assessible”, seconded by Bob Deeley, motion approved, all in favor.

New Business Motions. Renew current insurance policies as stated above and printing new certificates as stated above.

Next Board Meeting: 27 March 2019 at 1800 hours, San Carlos Golf Club snack bar.

Jim Mendito made a motion to adjourn at 2045 hours, seconded by Terry Weller, Board Adjourned.