

San Carlos Golf Club

Board of Director Minutes

05/23/2019

Attendance: Theresa Randall, Keith Taylor, Ron Tarantino, Seda Butler, Max House, Terry Weller, Jackie Knight, Troy Speckman

Absent: Jim Menditto, Bob Deeley,

Open Meeting Member Attendees: Ron Fisher

President Theresa Randall, called the meeting to order at 1759 hours.

Motion to accept the minutes from the 30 April 2019 Board Meeting made by Terry Weller, seconded by Jackie Knight, minutes approved.

Presidents Report: Theresa Randall's report first addressed a member's letter that was submitted to all board members concerning an aggressive incident that happened on the golf course by another member about their slow pace of play. The board and General Manager (GM) discussed the incident and decided that the President would send letters to both members regarding golf course etiquette and member conduct. The President reported that the GM hiring committee will be interviewing 4 candidates including Mr. Speckman over the next two weeks.

Vice President: Jackie Knight no report. The President requested the Vice President make a list of San Carlos local golf rules to review, confirm and post for all members/Pro-Shop. Troy Speckman said he would assist Jackie Knight.

Treasurer's Report: Ron Tarantino reported checking/savings \$772,642.64, total income less Cost of Goods Sold \$164,293.64 expenses \$167,883.02 resulting with a net loss of \$3589.38. Provided monthly P&L and budget review comments and evaluations. The report concluded with a discussion on better evaluating what is normal operational cost increases and the need to increase costs to keep pace or items that need better budget projections.

General Manager's Report: Hard copy provided. Troy Speckman reported April play total was 4,748, the new handheld radios had been purchased and were working well and the revised scorecards had been purchased. Reported membership numbers listed below in Membership committee reports and reported the water heater had been replaced. The GM also provided two charts reflecting the in season public play tee time assessments as requested. The course/maintenance status noted a higher expense for repairing the tractor than expected that required reducing budgeted costs for tree replacement and other small projects. The GM also provided Golf Now reviews and a recurring comment on the condition of rental clubs being substandard and added the need for replacing pull carts as well.

Motion to accept officer reports and General Manager's report made by Terry Weller, seconded by Ron Tarantino, reports accepted.

Committee Reports:

Building & House: Terry Weller reported no progress on the snack bar expansion from Lee County Building Permits office and stated it would be his priority until the permit was approved. Reported three contractor bids to pour the outside cooler concrete and the lowest was \$6,135. Jackie Knight volunteered to visit the County Permits office if it would help speed up the process. Theresa Randall asked if the Club had received the Cooler permit, Terry Weller said no but agreed it should be pursued and he would follow up. The Clubhouse painting project is set to begin after Memorial Day weekend and Seda Butler said the paint had been purchased.

Greens and Beautification: Seda Butler reported current status on projects and everything is progressing but noted tree planting had been moved back to later in the year.

Golf Rules: Jackie Knight no report.

By-Laws: Max House no report.

Policies and Procedures: Max House reported the committee had completed reviewing 6 of 9 sections and the process is moving ahead. He said the updated version will be retitled as Policies, Rules and Regulations.

Insurance: Theresa Randall reported that the annual insurance review resulting in an additional cost of \$4,337. She added this is an annual process based off P&L and some years it has been a credit but this year was an increase and the invoice had been paid. She reassured Board members the insurance committee members continually reviews insurance options and this is the cost of doing business.

Membership: Seda Butler acknowledged the GM report membership status as 159 Single, 63 Family, 15 Family Trail, 8 Single Trail. The Summer Pass is printed and 14 have been sold. One Tier 2 certificate has been sold.

Safety: Terry Weller reported CPR training is scheduled for June 3rd for all employees not currently certified. Troy Speckman confirmed scheduled training and attendees.

Marketing: Troy Speckman reported on behalf of Bob Deeley that the Spotlight magazine add had been submitted for the June publication.

Motion to accept committee reports made by Max House, seconded by Seda Butler, reports accepted.

Suggestion Box: Two suggestions were submitted by Cindy Banks and Bunky Saddler inquiring about Snack Bar operations. The suggestions were based on slow drink service caused by food orders and suggested pre-made sandwiches. They also observed beverage cart restocking and questioned why just getting 2-4 drinks. The Board shared their own observations and experiences and Troy Speckman noted the particular day but understood. Troy Speckman will follow up with suggestions.

Old Business: The Gazebo is scheduled to arrive next week and will be stored by Jason until project is started.

New Business: The President reported the club has had a few viruses passed through emails and advocated the club purchase Webroot Business Endpoint. The Board concurred with Theresa Randall's suggestion to try the Webroot free 30 day trial before purchasing. The cost is \$150 annually for up to five users. Troy Speckman will follow up with Webroot.

Troy Speckman informed the Board that Florida Law prohibits charging transaction fees for using credit cards. The Board acknowledged and will immediately comply by adjusting costs to account for credit card fees but lower price if paying cash. Troy will inform Robyn to immediately implement.

Jackie Knight shared a few member concerns: one was cigarette butts being left all over the course and noted it was most apparent after non-member groups and the other was if our Snack Bar employees know when to stop serving customers who had obviously had too much to drink. Troy responded that he would follow up to both concerns.

Theresa Randall noted the website had two sets of By-Laws and Troy said he would remove the out of date version and place it in the right location.

New Business Motions. None.

Next Board Meeting: 20 June 2019 at 1800 hours, San Carlos Golf Club snack

Ron Tarantino made a motion to adjourn at 1951 hours, seconded by Terry Weller, Board Adjourned.