

# San Carlos Golf Club

## Board of Director Minutes

### 10/24/2019

**Attendance:** Theresa Randall, Ron Tarantino, Max House, Terry Weller, Jackie Knight, Gary Keating, Keith Taylor, Seda Butler, Jim Mendito, Bob Deeley

**Absent:**

**Open Meeting Member Attendees:**

President Theresa Randall, called the meeting to order at 1805 hours.

Motion to accept the minutes from the September Board Meeting made by Ron Tarantino, seconded by Jackie Knight, minutes approved.

**Presidents Report:** Mrs. Randall reminded the board of the Welcome Back and meet the Pro event November 15, 6-8 pm and asked all board members to attend. In addition, she asked Seda Butler to contact all new members and invite them to the event. Provided a health care update on adding the third class of health insurance for the General Manager. She also wanted to add a \$100K insurance policy for the General Manager position. These changes are required to differentiate the General Manger from other managers. The board was in favor of adding the third class of employees and adding the \$100K insurance policy to the General Manager position. Mrs. Randall also updated the board on the nominating committee led by Andy Tonkovich received two resume's to date and expecting two more before the 10 November deadline. The board also needs to finalize By Law changes so the Annual Meeting packets can be completed on time. Asked if everyone had read the By Law changes she emailed everyone. Requested a vote to add the By Law changes with one change to the packet, Max House made a motion to accept the changes, seconded by Ron Tarantino, motion passed unanimously. Closed her report with an update on certificates: 21 certificate holders only paid capital contribution and down to one member owned certificate for sale before selling club held certificates. Also noted the Christmas Party date on the calendar needed to be changed from 8 December to 6 December and Mr. Keating said he would correct the calendar.

**Vice President:** No report

**Treasurer's Report:** Gross Profit less cost of goods for September was \$60,318.47 Expenses \$180,144.06, leaving a net loss of \$119,825.59. Total Checking and Savings accounts are \$415,557.23.

**General Manager's Report:** Mr. Keating said the employee helping with merchandising will be out for 6-8 weeks and was looking for someone to assist in the pro shop. He said members will be seeing the addition of a texting program once installed since texting is read and responded to more than emails. Expect to see him in the starter shed some

morning for the ongoing starter training. Working with the Ladies and Men's Associations to identify the tees everyone plays from to flight players and encourage more association member play. Rule 3.5 (handicap tee adjustment) currently used until the new World Handicap system goes into effect January 2020. He said he has signed up two additional outside groups and is currently working with two additional groups. He said he will be sending out an email to members to block Wednesday tee times next week. Said he spoke with the auditor last week and the only red flag was the way rain checks were being recorded and was working to correct it. He added that rain checks as well as pro shop credits need to be purged annually. The board concurred that credits needed to be used up so merchandise can be updated. Mr. Keating closed with an overall assessment that things are going well, adding the second cask register was successful and that the GPS system has been updated with 4 hours pace of play to include a Ranger and staff training. He expressed a final concern with the way the beverage cart processes credit cards and the club needs to implement a way to scan a credit card at time of purchase. December 9<sup>th</sup> is the Player Ability Test; although he would cancel it if he could, but plans to pursue some other events that better serve the club's interest.

Motion to accept Presidents, VP, Treasurer and General Manager reports by Terry Weller and seconded by Bob Deeley. Motion passed unanimously.

### **Committee Reports:**

**Building & House:** Mr. Weller reported the Walk in Cooler permits have all been approved and work will begin next week. Theresa Randall has been working with the General Contractor timeline and work will begin with the removal of the window on 28 October with all other work following.

**Greens and Beautification:** Seda Butler, said Jason has planted seasonal flowers and will be accomplishing projects as time and resources are available. The Gazebo project will begin when seasonal workers arrive with a completion goal before Christmas. Bob Deeley asked about the retention pond on 12 tee and what is the plan for when it is dry. Theresa Randall said it is a work in progress and the plan is to use plants and trees to improve the appearance when it is dry.

**Golf Rules:** Jackie Knight, no report.

**By-Laws:** Max House reminded Theresa Randall of their prior discussion about the way voting was done last year but it does not require a change. This year will be and all or nothing vote done during the meeting as prescribed in the By Laws.

**Insurance:** Theresa Randall, no report.

**Policies and Procedures:** Max House, no report

**Membership:** Seda Butler, no report, but does not believe there is a need for a membership committee report. Theresa Randall said doing away with committees requires a By Law change. Keith Taylor added that the committees were required prior

to the decision to hire a GM and probably need updated. The Board will pursue this after the Annual Meeting.

**Safety:** Terry Weller, no report.

**Marketing:** Bob Deeley, no report.

Motion made by Jackie Knight to accept committee reports, seconded by Bob Deeley, reports accepted unanimously.

**Suggestion Box:** One suggestion was submitted by Ron Fisher recommending the Board adopt an Annual Owner Volunteer Appreciating event hosted by the Board and the General Manager the first Friday of March. The President said the Board would take it under consideration.

**Old Business:** The insurance claim for the roof was discussed and the general consensus of the Board was the unknown costs to pursue the claim. Theresa Randall asked Ron Tarantino what his thoughts were and he said it was a coin flip but \$45-\$65K to get \$150K of roof repairs was why it was presented to the board. Ron Tarantino said he would verify the attorney fees based on not winning a judgement. The Board agreed to postpone action until Ron Tarantino had an opportunity to follow up with the lawyer.

**New Business:** No new business but Terry Weller wanted to acknowledge the San Carlos members who supported the Path to Freedom charity event last Saturday to include Gary Keating giving merchandise. Ron Tarantino informed the Board that Gary Keating had been using three sets of Pings as rental clubs and each set could be purchased for \$300. Jackie Knight made a motion to purchase the three sets for \$900, seconded by Jim Mendito, motion passed unanimously.

**Next Board Meeting:** November 21, 1800 hours, San Carlos Golf Club.

Terry Weller made a motion to adjourn at 1920 hours, seconded by Jackie Knight, Board Adjourned.