

# San Carlos Golf Club

## Board of Director Minutes

### 11/21/2019

**Attendance:** Theresa Randall, Max House, Terry Weller, Jackie Knight, Gary Keating, Keith Taylor, Seda Butler, Bob Deeley

**Absent:** Ron Tarantino and Max House.

**Open Meeting Member Attendees:** Ron Fisher.

President Theresa Randall, called the meeting to order at 1801 hours.

Motion to accept the minutes from the October Board Meeting made by Terry Weller, seconded by Jackie Knight, minutes approved.

**Presidents Report:** Mrs. Randall reported she had received Jim Menditto's resignation letter following October's Board Meeting and that the position would be filled during the Annual Meeting election. Mrs. Randall received six candidates from the Election Committee Chair, listed in no order: Billie Allardyce, Jeff Doyal, Hugh Manning, Ron Fisher, Carol Simpson and Ed Tully. The election will fill three full term positions and the remaining year of Jim Menditto. She thanked everyone for supporting the Welcome Back/Meet the Pro social and passed around the Christmas party announcement that will be emailed out next week by Gary Keating.

**Vice President:** No report

**Treasurer's Report:** Mrs. Randall reported for the Treasurer, Gross Profit less cost of goods for October was \$100,569.20, Expenses were \$162,212.36 leaving a net loss of \$61,643.16. Total Checking and Savings accounts as of 31 October are \$548,507.16. Mrs. Randall informed the board that the Profit/Loss statement will reflect loss due to Capital Contributions being moved to the balance sheet and this change will be shared with members at the Annual Meeting.

**General Manager's Report:** Mr. Keating's report included the following items. He provided the board with a Profit/Loss comparison of last year to this year for the period 1 October to 20 November showing a \$49,000 increase over last year, and added things are moving in the right direction. Mr. Keating request to close the Pro Shop at 5 pm rather than 6 pm for the winter months and the Board concurred with immediate implementation. The snack bar hours will remain the same. He requested to reduce Rain Check duration from one year to 90 days. Keith Taylor inquired if it was in Policies Rules and Regulations and Mr. Keating said it was in the Pro Shop Rules and Regulations. Jackie Knight made a motion to change Policies, Rules and Regulations to state Rain Checks are valid for 90 days, seconded by Bob Deeley, passed unanimous. Keith Taylor said he would submit the Policies, Rules and Regulations change form. Mr. Keating provided the Board a copy

of the new golf course equipment lease requiring the President's signature within the next two weeks. Mr. Keating said the course would be open Thanksgiving morning for 0800 hour shot gun, special price \$50, for the first 144 players. A member requested to engrave a name on the fairway markers. The board shared knowledge about the subject and Mr. Keating asked if the club had considered a memory walk (engraved pavers). The Board agreed to let Mr. Keating look into the memory walk solution. Mr. Keating sited driving range improvements and intent to add a bench for a nature like area. Mr. Keating said groups are going well but still trying to add a group to Wednesdays. Mr. Keating said groups all get the same rate but requires 16 players to retain the group rate. One Ranger has been hired and he is looking for two more. Mr. Keating added courses run the smoothest when they are busy and GPS four hour time is going well with no complaints. Mr. Keating said staff training is going well but work needs to be done on reacting to emergencies (Code Black) situations. Mr. Keating said he will work with Men's and Ladies' Associations to improve Member/Guest day. Bob Deeley stated many complaints about carts shutting off when trying to drive to Blue Stacks, Mr. Keating said he would try to resolve the Geo-Mapping issue.

Motion to accept Presidents, VP, Treasurer and General Manager reports by Seda Butler, seconded by Terry Weller. Motion passed unanimous.

#### **Committee Reports:**

**Building & House:** Mr. Weller said the outdoor cooler concrete would be poured this week and confirmed course staff were aware of location to be blocked off. Mrs. Randall added that she had signed off on the Outdoor Cooler design to begin fabrication with a projected delivery date the third week of December. The Gazebo project is underway and should be completed by mid-December.

**Greens and Beautification:** Seda Butler, no report.

**Golf Rules:** Jackie Knight, no report but asked Mr. Keating about World Handicap updates. Mr. Keating said he still needs to attend seminar.

**By-Laws:** Max House, no report.

**Insurance:** Theresa Randall, no report, but still no information on insurance claim for roof.

**Policies Rules & Regulations:** Max House, no report. Keith Taylor will submit change for Rain Check as stated above.

**Membership:** Seda Butler reported 232 Tier 1, 11 Tier 2, 33 non-golf due members.

**Safety:** Terry Weller, no report.

**Marketing:** Bob Deeley, no report.

Motion made by Bob Deeley to accept committee reports, seconded by Jackie Knight, reports accepted unanimous.

**Suggestion Box:** Member suggested adding visible markings to blue handicap stakes. Mr. Keating said he would action the suggestion.

**Old Business:** No additional business that was not addressed above.

**New Business:** Mrs. Randall requested an available date for Board members to pack Annual Meeting packets and 11 December at 1700 hours was agreed upon. Mrs. Randall asked Keith Taylor to contact volunteers for Annual Meeting sign-in assistance and provided three names who have assisted in the past. Mrs. Randall had board members blind draw names to establish the order of names on the ballot: Carol Simpson, Billie Allardyce, Ed Tully, Ron Fisher, Jeff Doyal, Hugh Manning. Mrs. Randall read the Treasurer's draft letter explaining accounting change addressed in Treasurer's report for mailing packet. Mrs. Randall is also planning a Town Hall meeting the week of 6 January 2020 with Mr. Tarantino to explain accounting and By Law changes prior to Annual Meeting. Terry Weller thanked Mr. Keating for supporting the Men's Association annual meeting.

**Open Meeting Member Comments:** Ron Fisher inquired if members playing in outside groups pay normal cart fee and Mr. Keating said yes. Mr. Fisher also said he would volunteer/assist with emergency planning efforts Mr. Keating addressed in General Manager's report.

**Next Board Meeting:** December 19 December 2019, 1800 hours, San Carlos Golf Club.

Bob Deeley made a motion to adjourn at 1920 hours, seconded by Terry Weller, Board Adjourned.