

San Carlos Golf Club

Board of Director Minutes

4-16-2020

Attendance: Ron Fisher, Terry Weller, Max House, Ed Tully, Seda Butler, Billie Allardyce, Jeff Doyal, Gary Keating and Hugh Manning (by Facetime)

Absent: None

President Ron Fisher called the meeting to order at 6:04 pm.

The Board approved minutes from the March 12 Board meeting and also approved minutes from the Special Covid-19 meeting which was held on April 3rd.

Presidents Report: San Carlos Golf Club is still in business providing our members and guest the opportunity to golf. This is possible thru the efforts of our General Manager, Gary Keating and his staff. Our employees have done an exceptional job keeping us within the guidelines of the Covid-19 virus. Their hard work is what is keeping us open. Our members and guest are constantly thanking us for keeping the course open.

Maintenance is doing a great job considering we have only had .02 inches of rain in the last 6 weeks.

Financially we are making our bogey number as it affects the budget. We are not breaking sales records like we were before the pandemic.

Vice President Report: No Report

Treasure's Report: Max told us that as of March 31, our cash on hand was \$874,365. This is the most dollars we have ever had in the bank.

He explained that March sales were \$3000 over budget; however Net Income was \$13,000 under budget due to a timing issue on a couple of expenses. They were a purchase of fertilizer and bank charges. Both categories expect to be on budget for the year.

He also expressed on a very positive note, to date our Net Income is \$146,722 over budget and \$191,670 a head of last year.

General Manager's Report: Gary mentioned to us that March budget was approximately \$297,000 and we as a club came in at \$325,000.

He explained due to Covid-19, April, 2020 budget will probably be missed by \$10,000 to \$12,000 dollars.

Gary is being pro active looking into renting carts next session in case we are limited to one person per cart. The rental would be from November 2020 to May 2021 and would cost approximately \$3,500 per month.

Gary is in the process negotiating a better rate for our credit card service and getting new machines.

He explained that there have been problems with our web page and hoping that it will be up and running Friday, April 17 or Saturday, April 18th. Also Gmail had problems communicating with Email and that is why members aren't getting their golf tee times.

San Carlos Golf Club has a neighbor off of Hole #6 who owns a Cad Drawing Company and wants to help our golf course at no charge with drawings for such items as our irrigation system and pumps. This man wants to be a part of helping us with get into the 21st century. Jason and Gary will be working with him.

Reciprocal contracts were sent out and our club is waiting on the final list for this summer. Each member will be emailed the list when completed.

Country Creek and Seven Lakes members will be playing golf at San Carlos as a reciprocal for \$30.00. Each of these courses is closed this summer, due to work being done.

Jan-A-King will be cleaning our restrooms on Holes #6 and #17 five to six times a week for \$70.00 a week.

With the implementation of safety for all employees, by wearing face mask and gloves (if needed), no employees have had problems with our club being safe during this Covid-19

Gary also let the Board know that we have not turned away any guest because of cart shortage and he emphasized that walkers are welcome anytime to play golf during this Covid-19 outbreak.

Motion was made by Jeff Doyal and seconded by Ed Tully to accept all reports. Motion passed.

Committees Reports:

Building, House: Terry informed us that the new carpet has been installed in the Snack Bar/Pro Shop entry and front entry way to Pro Shop.

New air conditioner was installed in the Main Building.

A 3 year contract was signed with Crowthe Roofing for the maintenance of our roofs on all buildings except the maintenance building.

At the Special Covid-19 meeting Gary mentioned a complaint from the maintenance department was that there was no restroom or clean-up area for the employees. A meeting was held with Ron Lafranco, contractor and his subcontractor plumber with GM Gary, Jason, President Ron Fisher, Keith Taylor and Terry Weller to review the project. Results: Basic layout of converting the storage room in the maintenance building into a bathroom with urinal, 2 toilets and shower. Terry contacted an engineer to provide insight for the layout, septic system and permitting requirements. A meeting will be held at a future date with a target date for approval from the Board by May's meeting or before.

Ed Tully expressed concern about the cracks developing in the cart barn walls and foundations and these should be addressed.

Greens and Beautification Committee: No Report

Golf Rules Committee: **By Laws Committee:** No Report

Insurance Committee: Ron Fisher explained that our insurance premium has gone up by \$18,000 this year. Reasons were: more Liability Insurance on Board Members and Employees, cost increase for the course, cost for the audit review and our building appraisal contracts. Paul Gladding did a great job negotiating our deductible down from \$5,000 to \$2,500.00. Ron and the Board wish to Thank Paul for his great negotiating skills.

Policy, Rules and Regulations Committee: No Report

Membership Committee: No Report

Safety Committee: Gary is waiting on a bid to upgrade the security cameras on the course

Marketing Committee: No Report

Motion was made by Seda Butler and seconded by Terry Weller to accept the Standing Committee Reports. Motion passed.

Old Business: San Carlos will begin closing on Mondays' starting May 4th thru September 28, 2020.

On April 3rd, the Covid-19 meeting, the Board gave Robyn permission to purchase a laptop incase she would be working from home. The laptop was purchased at the cost of \$1,100.

The survey which Gary has been working on for members to answer is not complete due to Covid-19 and how busy Gary has been. When completed and emailed to the members there will be questions from Gary, Jason, Robin, M.P., and the Board.

The PPP loan that we are eligible for due to Covid-19 has been submitted and we are in the waiting stage.

New Business: Seda Butler brought to the new board's attention the Dues and Fees families and single members have paid since 1995 till 2020 last Board Meeting. The Finance Committee has looked at it and this subject has been tabled till the 2020-2021 Budget is completed.

Cart Fees for summer (May thru Sept.) was discussed. Gary wants to raise them \$1.00. This would be \$10.00 for nine holes and \$17.00 for eighteen holes.

Motion was made by Billie Allardyce and seconded by Ed Tully to accept the increase. Motion passed.

San Carlos Golf Club is in the need for a new Fuel Tank. The cost for the tank plus equipment and labor is \$5,218.50. Mike Allardyce will be doing the wiring and will finish hooking up the electrical after the installation of the tank is completed.

Motion was made by Terry Weller and seconded by Jeff Doyal to proceed with the purchase of the fuel tank and its' installation. Motion passed.

The club will begin a new self check-in program for members only. It is a pilot program by Golf Now and there is no cost to the club or the members.

Suggestion Box: Last Board meeting we had received a letter regarding 5 individuals playing together, which was causing backups on the course. This is being stopped.

Certificate Holder's Comments: Nothing

Next Board Meeting: May 21st, 2020 at 6:00 pm, San Carlos Golf Course.

Bob Deeley made a motion to adjourn at 7:30 pm, seconded by Jeff Doyal, Board Adjourned.

Minutes Respectively Submitted By

Billie Allardyce