

San Carlos Golf Club

Board of Director Minutes

5-21-2020

Attendance: Ron Fisher, Terry Weller, Max House, Billie Allardyce, Jeff Doyal, Bob Deeley, Gary Keating, (Hugh Manning and Ed Tully-by Facetime)

Absent: Seda Butler

Executive meeting was called to order by President Ron Fisher at 6:00 pm regarding Employee Pandemic Loyalty Award.

President Ron Fisher called the meeting to order at 6:15 pm.

The Board approved minutes from the April 21st Board meeting.

Presidents Report: With summer operations in full swing, we are still under the Covid-19 virus guidelines established by the PGA, one person per cart, two persons if they reside in the same residence. Financially we did well in April under the current operating conditions. We almost made our budget. Again, our manager and his staff have done a great job.

Maintenance has started its annual projects aerification, etc.

At the May 21st meeting we will be discussing the following topics: 20-21 budget, 20-21 dues, pandemic loyalty bonus, impact on budget having one person per cart on net seasons budget, restrooms in maintenance, upgrading clubs computer system, owners input survey, our dues paying process and any new business brought up at the meeting.

No one knows what the future holds as to how the pandemic will affect the clubs daily operations on our bottom line heading into next season. But with our great staff and their proven ability to adjust, I feel we can continue to provide a top notch golfing experience at a reasonable cost.

Vice President Report: No Report

Treasure's Report: Max told us that earnings from October 2019 thru March 2020 we have increased \$388,000, which is \$147,000 over budget.

Cash position at the end of March was \$700.000, compared to \$500,000 the year before.

Motion was made by Billie Allardyce and seconded by Jeff Doyal to accept the financial report. Motion passed.

General Manager's Report: Gary explained that from October 1, 2018 thru May 17, 2019 our sales were \$1,654,435.34. However October 1, 2019 thru May 17, 2020 our sales have been \$1,894,651.79, which is a \$240,216 improvement.

Gary presented the Budget for October 2020 thru September 2021. A couple of things was not budgeted for, that being new cameras for the club, approximately \$4,500. Also not in the budget was upgrade for the servers and routers in our club. Price for this upgrade is not established yet.

Gary feels that this is a good budget if all goes well with no more serious pandemics or other catastrophes.

Motion was made by Billie Allardyce and seconded by Terry Weller to accept the proposed budget for 2020-2021 as written. Motion passed.

Gary explained he has two meeting coming up regarding SCGC. One being with Jan Beljan and the other with two new CPA companies. Jan is a designer of golf courses and Gary is speaking with her regarding the future design of our course. The CPA companies he is meeting work with golf courses presently and he feels we need input from them comparing their service with what we are currently receiving.

Gary added 10 additional carts to rent at \$1,500.00 a month for two months. These carts have paid for themselves and his hopes if daily play is still high we can go another month of renting them.

Gary as ordered on Sneeze Guard for \$85.00. This is a guard which would enable the club to have two people per cart during this Covid-19. Determination will be made after we look the guard over.

Motion was made by Jeff Doyal and seconded by Bob Deeley to accept the General Managers report. Motion passed.

Committees Reports:

Finance: The Finance Committee has determined that dues for October 2020 thru September 2021 will not be increased. This includes trackage. However, cart fees will increase on November 1, 2020 by \$1.00.

The Finance Committee will be looking at the By-Laws regarding family and single membership and inequities.

Building, House: Maintenance will have their own bathroom in the maintenance area. In order to do this a tree was removed at the cost of \$1,200. The project engineer has provided 2 set of designs and will provide construction prints after 1 designed has been picked. We have a general contractor and after he receives the construction prints, he will apply for the permit and start date for this project.

Motion was made by Terry Weller and seconded by Billie Allardyce to accept the design for a bathroom with one toilet and urinal. Under OSHA, this bathroom is acceptable if or when a female is working in maintenance. This bathroom will be titled Unisex in this case. Motion passed.

Septic tanks and lift stations at both comfort stations have all been pumped out (totally overflowing) 1700 gallons of waste removed and new wiring was installed on pumps and pump alarms. New OSHA approved lids were installed on all units. No records of any previous maintenance were found. GM was able to negotiate and initiate an annual maintenance program to eliminate septic problems in the future.

The pond on left of 18 tee was completed. Removal of vegetation, pond enlarged, in preparation of the rainy season. Fill from the soil removed was used

to construct new Ladies (green) tee on left side of 18 fairway, farther from driving range.

With upcoming Hurricane season and summer storms causing power outages, we need to establish a regular routine maintenance on the generator to ensure it's functional during an outage. We need to verify that the new walk in cooler is included on the generator circuit.

Our present ice machine is not large enough to handle the required demand and constantly is breaking down. Either our club needs to get a larger machine or an additional machine to handle the current demand. At present we are renting the ice machine at \$211.00 per month.

Greens and Beautification Committee: Everything is looking good. On holes 11 and 12 maintenance will be putting coquina down covering the large roots to help with play. This will be completed in September and October.

Motion was made by Billie Allardyce and seconded by Terry Weller to return the waste area between holes 15 and 16 to its original form by killing the grass and returning the coquina. Motion passed.

Policy, Rules and Regulations Committee: No Report

By Laws Committee: No Report

Membership Committee: This month our club welcomed new members with the sale of two certificates.

Insurance Committee: Ron Fisher corrected his statement from last month meeting that our insurance premium has gone up by \$18,000 last year, when in reality it was only \$13,000.

He also made an inquiry regarding interruption of business during this pandemic and is our club cover. Our policy does not cover business interruption due to a pandemic. It does cover when there is damage to the property, example hurricane.

Ron continued to inquiry if our club could purchase pandemic insurance, and our agent informed him that there are no underwriters for this kind of insurance.

Golf Rules and Regulations: No Report

Marketing Committee: No Report

Motion was made by Ron Fisher and seconded by Jeff Doyal to accept the Standing Committee Reports. Motion passed.

Old Business: The club began a new self check-in program for members only. It is a pilot program by Golf Now and there is no cost to the club or the members. However, the self check-in communicating with the pro shop counter on the tee times is not working correctly. Gary is working with Golf Now to get this fixed.

The old walk-in cooler is gone with the hopes that the back room will be storage for our members clubs at a small cost per member.

New Business: The survey which Gary has been working on for members is complete. Once they are professionally printed Monkey Survey will handle the mailing to our members and all the tabulations when returned.

We did receive \$10,000 from the Federal Loan to Small Businesses during this pandemic, which our club does not have to pay back. We are still waiting to see if our club is eligible for additional monies.

Motion was made by Terry Weller and seconded by Jeff Doyal to purchase a shed for no more than \$4,000 to be placed next to the new cooler for storage for the snack bar supplies. Motion passed.

A thank you from the Bonita Springs Men's Club was received with much gratitude to our GM and staff for their professionalism the day we hosted their End of the Year Tournament.

The question was raised as to when we will return having our snack bar open. Because we are in Phase 1 of the Covid-19 virus, our club would only be able to have 28 individuals inside the snack bar.

Motion was made by Terry Weller and seconded by Jeff Doyal to stay status quo under the pandemic guidelines; not opening the snack bar to the public.

Suggestion Box: None

Certificate Holder's Comments: None

Next Board Meeting: June 18, 2020 at 6:00 pm, San Carlos Golf Course.

Bob Deeley made a motion to adjourn at 7:45 pm, seconded by Jeff Doyal, Board Adjourned.

Minutes Respectively Submitted By

Billie Allardyce