



San Carlos Golf Club Board of Director Minutes 9-24-2020

Attendance: Ron Fisher, Terry Weller, Max House, Billie Allardyce, Jeff Doyal, Seda Butler, Hugh Manning, Bob Deeley, Ed Tully (By Facetime)

Absent: Gary Keating

Guest: Jackie Knight and Mr. and Mrs. Duso

President Ron Fisher called the meeting to order at 6:00 pm.

The Board approved minutes from the August 13, 2020 Board meeting.

Presidents Report: Fall is here and financially we have done very well during the summer. Gary and his staff has done fantastic job over the summer and preparing us for the 2020-2021 golf season. Jason has the course looking great.

The Covid-19 virus is still with us and it looks like it is not going away anytime soon. During the summer we were able to get by with one person per cart but in season it will drastically reduce our profits and our bottom line. Therefore the sneeze guard is going to be the new normal. We have had some complaints about the guards but they are necessary.

The club computer system has been up dated a long overdue project that had years of quick fixes and that will do fixes. On September 28th Golf Now will be adding G-1.

We are finally making some progress on the storage shed for the snack bar and removing and replacing the maintenance trailer.

The general manager's report and the standing committee's reports will be covering the details of the maintenance trailer/restroom, storage shed, course improvements, and our fiscal standing

Under new business we will be discussing dues late fees, By-law change for dues, By-law change for annual audit (9.3), reserve fund and nominating committee.

Vice President Report: No Report

Treasurer's Report: Max House informed us that to date net income as of August 21, 2020 is \$308,471.00 vs. a **Loss** of \$191,261.00 in 2019 during the same time.

During the same period our cash on hand increased from \$294,037.00 to \$623,854.00.

Motion was made by Terry Weller and seconded by Jeff Doyal to accept the Financial report. Motion passed.

General Manager's Report:

Golf Groups: Gary informed us that he booked a new group for Saturdays; Stoneybrook Men's Golf Association. They have 96 players and will play all year round. Estimated income for the year should be over \$200,000.00. This group will start just after 10:00 a.m. and they will not affect members play.

Accountants: For the year-end closing it is Gary's recommendation that San Carlos invests into the audit compilation for clarity of the financial records for the membership and Board of Directors. This will cost \$8,000.00 to \$10,000.00. Gary would like to see an audit compilation every three years, with a quarterly review.

Motion was made by Jeff Doyal and seconded by Hugh Manning to proceed with scheduling of the year end audit. Motion passed.

The By-law Committee will be meeting on September 29 to go over wording of By-law (9.3). By-law changes must be voted on at the annual meeting in January.

Permits: The permit for the shed has been approved and ordered. Gary requested the company to expedite this process. He is hoping to have a start and completion date by next week.

Gary will be meeting with Norm Frechette and Ron DeFranco regarding Jason's trailer in the maintenance area. If we can make the trailer road worthy, this would save us money and time for the permit. Gary will report back to us.

PPP: We have completed all the correct forms and are waiting from the bank. The accountants are greatly confident that we will be able to keep the money, but Gary feels we will not know for sure till after the first of the year.

During the August Board meeting we passed a motion that would allow Gary to use up to \$50,000.00 to do the following improvements.

- . Fence between 13 and 15
- . Camera's upgraded around the course
- . Fill brought in to take care of the exposed roots on holes 11 and 12
- . New flooring in the snack bar and hallway outside the snack bar.

Since Gary feels we need to wait to January for approval to keep the PPP funds and because San Carlos is becoming profitable, a motion was made by Hugh Manning and seconded by Max House to let Gary proceed now with the \$50,000.00 from our club profits. Motion passed.

Golf Carts: Just a reminder about the use of two players per golf car during season. SCGC will be doing some marketing to promote this the members and guests.

Bingo: We are in a need of a volunteer to run Bingo this year. However, due to Covid and the limited seating in the snack bar, the board feels Bingo will need to be put on hold until the Governor opens all facilities.

New Policy: A new policy will need to be written and instituted regarding all pro shop credits being used by end of the calendar year.

New Software: September 28th the new G1 software will be installed. Be patient, there will be a learning curve.

Motion was made by Jeff Doyal and seconded by Terry Weller to accept the General Managers Report. Motion passed.

Committees Reports:

Finance: No Report

Building, House: Restroom Maintenance Building: Our GM will be scheduling meeting with the dealer, his contractor and members of the Building committee to determine if the old unit can be removed intact from site. If so, we will not need a demolition environmental permit. Once this is determined, all other permits will be recorded accordingly. Start up time and completion date will be determined upon receiving the required permitting.

Storage Unit in Cooler Area: The permit for the storage unit was received this past week. GM is investigating the possibility of a cost saving on the purchase price by having our contractor doing the installing instead of the seller. Start up and completion date will be announced in the near future.

Greens and Beautification Committee: Last month the removal of the cattails and algae removed on 13 was discussed at the Board meeting. It was recommended that no aquatic plants be where the driving range is, but the cost to remove them could be quite expensive.

A SCGC owner wrote a letter regarding the removal of the cattails and felt that beauty of Hole 13 should stay the way it is. Our President Ron Fisher will respond to the owner's letter and explain depending on the price, we will start thinning them out first.

Policy, Rules and Regulations Committee: The Committee meet on September 29th to discuss a new policy regarding all pro shop credits being used by end of the calendar year.

By Laws Committee: Committee is meeting Tuesday, September 29, 2020 to discuss the changes needed to be changed and presented for the vote at the annual meeting in January of 2021.

Membership Committee: As of today September 24, 2020 we have 4 new owners and 6 owner certificates available for purchase.

Insurance Committee: No Report

Golf Rules and Regulations: No Report

Marketing Committee: No Report

Motion was made by Terry Weller and seconded by Bob Deeley to accept the Standing Committee Reports. Motion passed.

Old Business: We were in need of a Nominating Committee for the Board of elections in January. At the Board meeting September 24, Jackie Knight volunteered to be on the Nominating Committee. We will have 4 openings on the board next year.

Last month Hugh Manning started a Committee called “Future Planning Committee”. He had his first meeting and a few owners showed up. He is hoping at his next meeting, which will be Friday, October 2 at 2:00 p.m. in the Snack Bar will bring more participation.

Hugh explained that his group is looking at three different categories for the Planning Committee. The 3 groups are as follow:

- Maintenance Plan – Long term routine maintenance and long term maintenance to San Carlos Property.
- Reserve Plan – Having a reserve plan in case we have a catastrophe here at San Carlos.
- Long Term Improvement Plan – This is a wish list for San Carlos; what kind of events, tournaments would we like to have at San Carlos.

New Business: Ed Tully asked if we could dissolve the 25 certificates that the club has owned for several years and make our ownership from 301 to 276. The feeling behind this would be that the price for a certificate would increase with less available. If this was done, we would have to change our Charter, which would involve a legal fee. This change would also have to go to our membership. After much discussion, there was a motion by Ed Tully and seconded by Jeff Doyal to table this discussion to a later date. Motion passed.

Suggestion Box: We had two letters in the suggestion box this month. The first was addressed above regarding the cattails and President, Ron will write the owner back.

The second suggestion was asking, (What constitutes a Family Membership)? It is believed that we may have owners that pay a family membership and they are not living together most of the year. They may only live together a week or two per year. The other question was if an owner is paying family membership, but only has one name on the certificate.

The owner questioning the By-law would like owners to be able to pay a family membership and have only one name on the certificate. By-Law 3.1 states This category also includes two adults (who are not otherwise related) living together in a single housekeeping unit. In such cases, the Certificate of Ownership must be registered in both names. [Amended 1-21-16]. Further discuss in 4.9 of the By-Law regarding the affects of removing an owner on the certificate. The By-Law Committee will look at the language and make a recommendation to the Board next month.

Certificate Holder's Comments: Mr. and Mrs. Duso attended this meeting and have been owners since October 2019. They mentioned they are very happy here at San Carlos Golf Club. After attending this meeting and listening to comments and suggestions, they agree with trimming the cattails. They had deal with golf courses that let them go wild and it was a nightmare for the course regarding wild life.

The Duso's asked if the club ever considered a yearly rental cart fee. Our president explained to them that the subject was been discussed several times, but was never approved for offering to our members.

Next Board Meeting: Meeting will be October 15, 2020 at 6:00 pm.

Hugh Manning made a motion to adjourn at 8:00 pm, seconded by Seda Butler, Board Adjourned.

An Executive Meeting started at 8:02 and was adjourned at 8:22.

Minutes Respectively Submitted By

Billie Allardyce