**San Carlos Golf Club**

**Board of Director Minutes**

**1-14-2021**

**Attendance:** Ron Fisher, Terry Weller, Max House, Billie Allardyce, Jeff Doyal, Seda Butler, Hugh Manning, Bob Deeley, Ed Tully & Gary Keating

**Absent:**  None

**Guest:** None

The Board approved minutes from the December 10th, 2020 Board meeting.

**Presidents Report:** We ended the year doing very well financially. A few projects where finished in December will be reported on by the respective standing committees. The Town Hall meetings held on January 5th and 7th on the dues changes did not have many attendees. The main discussion at both meetings was in regards to the language pertaining to the $1000.00 in 4.9 and 6.19. We will discuss the issue in the by-law committee report.

At this meeting we will discuss our usual running of the business and the agenda for the annual meeting and who will address specific topics.

This will be the last meeting of 2020-2021 board. Ed Tully, Bob Deeley, Seda Butler and Hugh Manning will be leaving the board, I want to thank them for their work on this year’s board and their years of service. Hugh Manning may be returning at the will of the owners. I feel the success of this year’s board lies solely in the hands of our General Manager Gary Keating. His hard work and tenacity is what got us thru the pandemic of 2020.

This is not my first term on the San Carlos Board of Directors. Being a member of previous boards I am well aware of what a great board you have been. The efforts you made in assisting me and our general manager in helping the club get thru the past year has been outstanding. THANK YOU!

Motion was made by Terry Weller and seconded by Seda Butler to accept the Presidents report. Motion passed.

**Vice President Report:** No Report

**Treasurer’s Report:** As of this date, January 14, 2021 our bank balance is $897,000.00 vs. $415,557.26 in January of 2020.

The Budget for December was $163,000.00 and our club did $185,000.00 in income.

Motion was made by Billie Allardyce and seconded by Jeff Doyal to accept the Financial report. Motion passed.

**General Manager’s Report:** Bag Storage room is almost complete. We are waiting on about 4-5 feet of track to be installed. Operational start is estimated in the next 2 weeks. The Storage room will accommodate 250 bags and the cost is $150.00 per bag per year. Estimated income is $38,000.00 per year with an initial investment to build the storage room at $8,000.00.

SCGC current insurance policy will cover the Bag Storage room.

A group from Breckenridge and The Legends will be playing here at SCGC. These two groups will consist of approximately 90 individuals.

Land survey is finally complete and the trailer is ready to be installed in the maintenance area.

We have an employee who is out with covid and that is why it is imperative to wear your mask at the golf course.

Motion was made by Ed Tully and seconded by Bob Deeley to accept the General Managers Report. Motion passed.

**Committees Reports:**

**Finance:** No Report

**Building, House:** The following are completed projects for 2020:

1. Replaced indoor walk-in cooler with outdoor cooler, storage unit constructed next to cooler, security fence installed round area by the house maintenance crews.
2. Transferred stored items to new storage unit outside, converted former area into Bag Storage area for members.
3. Replaced A/C unit to main building with new unit, including an InfraRed sanitizing device to help destroy bacteria and prevent mold in and around unit.
4. Installed new carpet at Snack Bar and Pro Shop entrance, inside Snack Bar and Front entrance to Pro Shop. Also replaced carpet in Snack Bar area. Performed maintenance on Septic Systems located at comfort stations at #6 and #17. Developed maintenance program to prevent issues in the future.
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6. Installed ice and water machines at comfort stations.
7. Completed appraisal of Club building to ensure proper insurance coverage.
8. Had a complete survey of entire course property for future development and improvements.

Ongoing Projects:

1. Awaiting final permitting approval (need elevation certificate) to replace current trailer used by the Maintenance Dept.; providing restrooms and clean-up area or the employees, along with offices for the maintenance dept.
2. 1462’ x 6’ fencing installed along the back side of homes on the North side of Wing Foot Dr. from the canal to the 13th green.
3. Developing a plan for the roof issues we will be facing in the future. Completing repairs and set up a maintenance program for the future.

**Beautification Committee:**

Much discussion has taken place regarding the size and traffic we are getting on our tees especially par three tees. The tees are too small and they are getting beaten up daily with the amount of play they receive. Right now, nothing can be done, but at the end of season, work will be discussed and begin to correct the situation on many of the tee boxes.

Currently we are entering our dry season and the water in the lakes drop around 6 inches a week. Maintenance is going to begin thinning out the overrun cattails.

**Policy, Rules and Regulations Committee:** No report

**By Laws Committee:** The board reviewed the By Law language for the discussions at the Annual meeting on January 21st.

**Membership Committee:** Currently we have 7-9 new members. With our secretary being gone, we didn’t have the exact number of new members and certificates available.

**Insurance Committee:** No Report

**Golf Rules and Regulations:** No Report

**Marketing Committee:** No Report

Motion was made by Billie Allardyce and seconded by Jeff Doyal to accept the Standing Committee Reports. Motion passed.

**Old Business:** Future Planning Committee will present a Long Range plan at the Annual Meeting. It will consist of Priorities for SCGC and Objectives for the future of SCGC.

**New Business:** We have two employees that have been injured. The first employee was retrieving balls out of the lake by the driving range and was hit in the temple area of his face. He is currently on workman’s compensation, and healing. Discussion took place “should an employee that is retrieving ball be required to wear a helmet or hard hat”. After much discussion it was determined that the Driving range will be closed each day for 45 minutes so that employees can retrieve balls. If this works, helmet or hard hat will not be required. If it doesn’t work, the board will reconsider the hats.

The second employee has worked at SCGC in maintenance for almost twenty years. He rides a bike to work and on his way home he was in a hit and run accident. He broke his shoulder and ankle. He will be out for about 10 weeks and it was suggested that we place a jar in the pro shop and snack bar for donations for this employee.

The alligator has been professionally removed from the lake.

Hugh Manning presented to the board a way to increase income is to create a Sports Bar atmosphere in the snack bar. Having a food special or theme day daily with discounts, placing 2 TV’s outside and 2 additional TV’s inside on the east side of the building by the windows. Locate the grill at the end of the overhang to enable cooking hamburgers, hot dogs and etc. Place a half-barrel type container with ice in the patio area for beer and wine with an additional staff person managing the outside area.

A motion was made to purchase the four TV’s at this time, (two for inside and two for outside). Vote failed with 3 yes, 4 no’s and 1 abstained.

Billie Allardyce made a motion to table this suggestion for the Sports Bar till the new 2021 Board has been determined. Jeff Doyal 2nd the motion. Motion passed.

**Suggestion Box:** We have been having difficulty with our suggestion box. Several owners have put suggestions in the box, but when our president goes to get them out, they are missing. The board talked about a few that we knew about and President Fisher will be addressing each suggestion with a follow up letter.

**Certificate Holder’s Comments:**  None

**Next Board Meeting:** February’s meeting will be decided at the Reorganization Meeting for the 2021 Board.

Terry Weller made a motion to adjourn at 8:00 pm, seconded by Ed Tully, Board Adjourned.

Minutes Respectively Submitted By

Billie Allardyce