**San Carlos Golf Club**

**Board of Director Minutes**

**2-11-2021**

**Attendance:** Ron Fisher, Terry Weller, Max House, Billie Allardyce, Jeff Doyal, Hugh Manning, Jack Dusso, Art Sater & Gary Keating

**Absent:**  Keith Taylor

**Guest:** Jackie Knight

The Board approved minutes from the January 14, 2021 Board meeting.

**Presidents Report:** I want to welcome our new board members and thank you for your support and participation. The club is off to a good start this year and 2021 should be a better year than the great year we had last year.

We finally got a little rain which will help heading into the dry season. The cool spell the first of February hurt us a little but we are doing well financially.

At this meeting the General Manager and our Standing Committees will update us on their respective areas. We will be approving the draft of the annual meeting minutes.

We will be addressing a By-Law issue that arose at the annual meeting regarding the intent of 4.9 and 6.19 of the By-Laws.

We will also be addressing an issue regarding a member’s conduct at the club; Section #2 of the Policies, Rules and Regulations and #3.7 of the By-Laws.

Included in the meeting will be any new issues brought up by board members, guests and suggestion box items.

I am looking forward to working with you and our General Manager during the coming year.

Motion was made by Hugh Manning and seconded by Art Sater to accept the President’s report. Motion passed.

**Vice President Report:** No Report

**Treasurer’s Report:** Earlier in 2020, San Carlos Golf Club applied and received $175,900.00 of the PPP Loan. The club has received official notice that we will only pay back the government $10,000.00, leaving us a balance of $165,900.00.

At the end of January 2021, which is the first four months of our fiscal year our checking and savings balance is $973,000.00 vs. $147,000.00 the year before.

Net income is $110,000.00 positive vs. a loss of $28,000.00 a year ago.

Motion was made by Art Sater and seconded by Jeff Doyal to accept the Treasurer’s report. Motion passed.

**General Manager’s Report:** Budget proposed for January 2021 was $326,000.00, club hit $352,000.00. Since October (beginning of Fiscal Year) club has an increase of $98,000.00.

Bag Storage Room is 99.9% complete. Waiting on a new steel door to be delivered and installed. Separate locks and keys will be installed because the Bag Storage Room will be opened hours when the Pro Shop is closed.

Landscape project is complete in front of our club house.

San Carlos Golf Club will be hosting Florida State Golf Association with a two day event on February 27th and 28th. The field will consist of 60 players both days.

A member of our club questioned our GM regarding walkers going out too late. Gary explained to the board that the last walking time of 8:45 a.m. has not been used yet.

Motion was made by Hugh Manning and seconded by Terry Weller to accept the General Manager’s Report. Motion passed.

**Standing Committee Reports:**

**Finance:** Hugh Manning explained his and Max Houses members of this committee are Bob Kolida and Denis Avagliano. Their goal is to engage the board on financial matters more. They are going to have a new reporting system forward.

The Finance Committee believes that the Profit Center should consist of Snack Bar, Pro Shop and General Operations. Cost Accounting for each area will be produced.

**Building, House:**

 Completed Projects:

1. Member bag storage area completed by Pro shop staff and volunteers. Service is being offered to members for $150.00 per year
2. New security alarms were installed in the storage area and entry door hinges were repaired to secure closing.
3. Permitting for the Fire Inspection approved, for storage shed lighting.

Ongoing Projects:

1. As part of our new Roof Maintenance Agreement, Crowder Roofing has spent the seven days making repairs on the main building.
2. Still waiting on final approval for the permit to complete the installation of the trailer for the Maintenance Dept. Final item required is the handicap certification on entry ramp. Our GM is working with the general contractor provide required data.
3. Sixteen Digital cameras will be installed throughout the course.

A suggestion to have two signs made and posted so that our customers and members know where the ice machines/water stations are located on Holes 6 and 17. Gary will follow up with this suggestion.

**Beautification Committee:** Many of the bunkers on the course are in need of sand. Gary will follow up with Jason to see if the order has been placed and when the sand will be distributed.

**Policy, Rules and Regulations Committee:** No report

**By Laws Committee:** Monday, February 15th the By-Law Committee, which consist of Ron Fisher, Jack Dusso, Billie Allardyce and Robyn DeMattia will meet to discuss By-Laws 4.9 and 6.17.

**Membership Committee:** We have one new member this month.

**Insurance Committee:** The club’s insurance renews at the end of March and Paul Gladding is working on the renewal prices.

**Golf Rules and Regulations:** No Report

**Marketing Committee:** No Report

**Long Term Standing Committee:** A meeting was called by Gary Keating with Jason Craft, Jeff Doyal, Chris Clark, Robyn DeMattia and Hugh Manning. They discussed planning for the future on all matters including course upgrades/needs, facility needs, how to make more money, etc.

Everyone agreed that our club needs a Master Plan in order to compile a complete list of needs/wants for the club, and to know how much each item will cost. This will allow the Board and eventually every Member a chance to review the list and help build consensus on how to proceed.

Chris Clark has recommended professional Golf Course Builder, Gordy Lewis, who is available and interested in creating a Master Plan. Gary spoke further to Gordy’s appropriateness to our needs. Gary has indicated that his hourly rate is $80.00 per hour and this project would not exceed $5,000.00

This committee recognizes that San Carlos Golf Club is not a Country Club and has no interest in becoming one. The committee wants a quality course to play on, a welcoming environment for Membership, and to avoid any assessments. Making money is important, but Membership will always be the priority in terms of having good playing conditions and minimizing the cost to golf.

A motion was made by Art Sater and seconded by Jack Dusso to hire Gordy Lewis at the hourly rate of $80.00 per hour, not to exceed $5,000.00 to create a Master Plan for San Carlos Golf Club. Motion passed.

Motion was made by Hugh Manning and seconded by Art Sater to accept the Standing Committee Reports. Motion passed.

**Old Business:** Motion was made by Jeff Doyal and seconded by Hugh Manning to approve the draft for the January Annual Meeting Minutes. Motion passed.

**New Business:** Gary will be receiving several hundred yardage books of our course.

Continuing the fence down 13 and to the edge of the green was discussed. A motion by Hugh Manning and Terry Weller to proceed with this project at the cost of $21,900.00 with two gates was made. Motion passed with the understanding that the fence will sit on the property line.

A member couple inquired if they could receive a credit of their dues because they could not travel from their country during covid.

Motion was made by Billie Allardyce and seconded by Jeff Doyal to decline the member their request. Motion passed.

An employee has filed harassment against one of our members and the member will be receiving a letter regarding Section Two in the Policy Rules and Regulations along with By-Law 3.7.

**Suggestion Box:** Opening the Snack Bar at 7:00 a.m. was mentioned and Gary will look into this suggestion.

A member is requesting to pay family membership so that her significant other, which does not live with her play golf at the family rate. Under the current By-Laws, a member must be married or live together to pay family membership. This member believes there are current members getting the privilege and she just wants to be treated equally. Two board members will be going thru the owners certificates.

**Certificate Holder’s Comments:**  None

**Next Board Meeting:** March 11, 2021

Jeff Doyal made a motion to adjourn at 8:45 pm, seconded by Max House, Board Adjourned.

Minutes Respectively Submitted By

Billie Allardyce